

September 30, 2024

BSE Limited

Department of Corporate Relationship
1st Floor, New Trade Ring, Rotunda Building
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001
Scrip Code: 524742

National Stock Exchange of India Ltd.,

Department of Corporate Services
Exchange Plaza, 5th Floor,
C-1, Block G, Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051
Scrip Code: CAPLIPOINT.

Dear Sir/Madam,

Sub: Proceedings of the Thirty Third Annual General Meeting of the company held on Monday, September 30, 2024.

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the brief proceedings of the 33rd Annual General Meeting of the Company held on Monday, September 30, 2024 at 10:00 a.m. (IST), through Video Conferencing/Other Audio Visual Means.

The details of the consolidated voting results of both the remote e-voting and the facility extended for e-voting during the AGM on all the resolutions will be forwarded separately, in the format prescribed under Regulation 44 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

This is for your kind information and records.

Thanking You,

Sincerely yours,

For **Caplin Point Laboratories Limited**

Venkatram G

General Counsel & Company Secretary
Membership No A23989

Summary of the proceedings of the 33rd Annual General Meeting

The 33rd Annual General Meeting (AGM) of the Members of Caplin Point Laboratories Limited (“The Company”) was held on Monday, September 30, 2024 at 10.00 A.M through Audio Visual Means as per the guidelines issued by the Ministry of Corporate Affairs (MCA) through various Circulars and applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”).

Mr C C Paarthipan, Chairman took the Chair and invited the Company Secretary to start the proceedings. Thereafter, the Company Secretary welcomed the shareholders to the 33rd AGM and introduced the Directors, Key Managerial Personnel and other invitees who were present as part of the panel. He also informed about the availability of the requisite registers, certificates and disclosures, which are available for inspection by the members, which they may inspect after following the procedure mentioned in the notice of the AGM.

Chairman then confirmed the presence of requisite quorum to start the proceedings and welcomed the shareholders and panelists to the AGM. Chairman began his speech by introducing Mr R Vijayaraghavan Independent Director who is to be inducted into the Board as Independent Director. Chairman then delivered his speech on the Performance of the Company and other highlights/developments during FY 2023-24 and the way forward. Thereafter, he invited Dr. Sridhar Ganesan, Managing Director to deliver his speech and make a presentation on the performance of the company. Dr. Sridhar Ganesan made his speech and highlighted the performance of the Company and its Subsidiaries.

After the Managing Director’s presentation, Chairman invited Mr Ashok Partheeban – Head LATAM and Mr Partheeban Vivek Siddarth – Chief Operating Officer to deliver their speech. After their speech, Chairman invited the Directors present in the meeting to share their views on company performance. The Directors present in the meeting made their respective speech.

Subsequently, the Chairman invited the Company Secretary to complete other statutory formalities. Thereafter, the Company Secretary informed the members that the Statutory Audit Report and Secretarial Audit Report were free from qualifications and thus, in terms of provisions of Section 145 of the Companies Act, 2013 the same can be taken as read.

The Company Secretary explained briefly about the e-voting procedures and informed that the members who were present at the AGM and who had not cast their votes were provided an opportunity to cast their votes electronically during the meeting and up to 15 minutes after the conclusion of the meeting. Then, he informed that only one member had registered as speaker shareholder and invited the said shareholder to speak. However, it was noted that the said shareholder did not participate and hence there was no speaker shareholder.

Thereafter, Chairman invited Dr. Sridhar Ganesan, Managing Director to conclude the meeting with vote of thanks. Accordingly, Dr. Sridhar Ganesan informed the members that the results of remote e-voting /e- voting at the AGM will be consolidated and announced within 2 working days to the Stock Exchanges and posted on the website of the company. He thanked all the shareholders, employees, partners, suppliers, dealers, customers and other stakeholders for their continued faith in the Company and declared the meeting as closed. The meeting concluded at 10:53 hrs.

The following items of business, as per the Notice of 33rd AGM, were subject to voting through electronic means (Remote e-Voting between September 27, 2024 and September 29, 2024 and e-Voting on AGM day):

Sl. No	Subject matter of Resolution	Type of Resolution
Ordinary business		
1.	Adoption of Financial Statements	Ordinary
2.	Declaration of Final Dividend and Ratification of Interim Dividend	Ordinary
3.	Retirement by rotation of Dr. Sridhar Ganesan and consideration of his re-appointment	Ordinary
Special Business		
4.	Approval of Fresh Material Related Party Transaction(s) / Contract(s) / Arrangement(s)	Ordinary
5.	Re-appointment of Dr Sridhar Ganesan as the Managing Director of the Company	Special
6.	Appointment of Mr R Vijayaraghavan as an Independent Director of the Company	Special
